

# PCCW BOARD MEETING MINUTES

September 22, 2025, 6:30pm | Location: St. Paul Outside the Walls

## PCCW Board Meeting Minutes

Monday, February 23, 2026 | 6:30 PM | St. Paul Outside the Walls Room

**Members Present** – Amy Fendrick, Kathy Benes, Kay Palha, Barb Kruse, Kathleen Noonan, Jean Bouc, Bonnie Damrow, Jennifer Kellogg, Melanie Wesely, Anne Trieb. **Members Absent** - LaDonna Hegemann, Rebecca Baskerville, Janice Goracke, Janice Bosland.

### I. Opening - Meeting started at 6:32pm

**Opening Prayer** - Hail Mary

**Opening Activity** - Following member (2) feedback, the executive officers agreed to skip the planned icebreaker and move directly into meeting business.

### II. Old Business

- A. Ornament Sales – Follow-Up: Melanie will provide a final count of remaining ornament inventory. A decision on next steps will be made after inventory numbers are finalized.
- B. Pink Sisters Visit (February 19 - canceled due to inclement weather). LaDonna will reschedule the Pink Sisters visit.
- C. Donation/Gift Acknowledgements
  - a. Fr. Clark acknowledged receipt of a donation and passed on their appreciation
  - b. Barb read a thank-you card from Peter Foley. Members were informed of Peter Foley's ordination on May 23 at 11:00 a.m. at the Cathedral. All are invited to attend.
- D. Clarification on LDCCW Remittance Form
  - a. Barb noted that the January minutes show a vote to pay a total of \$510 to LDCCW for Burse, Bishop's Project and LDCCW membership contribution. Per Barb, she was told to issue a check for \$450 based on one expense possibly being due only bi-annually. Janice Goracke was not in attendance but the executive officers will confer and note any changes to payment in future meeting minutes.

### III. New Business

- A. Stations of the Cross. Time and date confirmed for March 10 at 7:00 p.m. Amy will send out a volunteer sign-up for readers. Anne Hubbell is assisting behind the scenes with planning and logistics.
- B. PCCW & Parish Alignment. Another parish leadership meeting is scheduled. On the topic of calendar sharing, event submissions must be received by March 27 to be included in the parish calendar draft (finalized in May). Amy emailed the link to all circle leaders and requested they submit their one-time (not recurring) events by the deadline. Larger events for PCCW included: Bunco (Aug/Sept), Rosary (Oct), Bingo with the Knights (Nov) and Stations of the Cross (Lent). Bonnie shared that she was told the annual Food Drive is viewed as a separate ministry and was recommended to be included on the calendar.
- C. Future Donation Planning.
  - o *Pius X Campaign Fundraising* (includes St. Peter improvements): Members expressed waiting until requests to donate are received before committing additional donations.
  - o *Parish Fundraiser* (June): In the past, PCCW donated \$500. Due to tighter funds in the main account, a donation of \$250 was proposed. Motion made by

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Kathleen and seconded by Amy. Motion passed unanimously. Barb will write the check.

### D. Role Transitions

These members are voluntarily stepping down, and the positions will be open for the next term: Barb Kruse (Treasurer), Janice Bosland (Membership), Jean Bouc (Spiritual Chair). Kay Palha (Secretary) has offered to step down to give someone else the opportunity to serve in this role, but is willing to continue on in this position if no one else is interested. Discussion included: combining Social Chair and Membership Chair into one role. Members were encouraged to identify potential leaders within their circles. Kay will create a marketing flyer to help advertise these opportunities.

## IV. Officer Reports

- *President – Amy Fendrick*, no updates
- *Vice President – Kathy Benes*, she continues learning more about LDCCW and the Deanery. She emphasized the importance of staying aligned with parish strategy which is based on the Clear Path book by Jim Janson. She has met with LaDonna, Bonnie, and will continue to meet with the circle leaders to learn more about what they do.
- *Secretary – Kay Palha*, no updates
- *Treasurer – Barb Kruse*, shared the Treasurer's report and answered questions. She noted decreased income and lower account balances this year. Provided clarification on funeral-related supplies and expenses. Main Account balance is \$2372.02, and Dial Savings account balance is \$27,853.89 totaling \$30,225.91.

## V. Circle & Committee Reports

- Mary & Martha – (Kathleen gave update for LaDonna.) The group met for dinner. On March 16, members will assemble baskets for St. Gianna's.
- St. Anne – Bonnie Damrow - Group met last Monday and will meet again next Monday. In our last meeting Sue Liess shared a book report on *With God in Russia*. They worked on bed making at Our Lady of Good Counsel Retreat Center.
- St. Therese – Jennifer Kellogg - the group met recently to brainstorm fundraising ideas, including: Mother/Daughter and Father/Son events, cookie sales, Parents' Night Out. Discussed Matt Talbot Kitchen support and whether to adjust future contributions based on limited funds. | They donated meals for the Sisters. Shelly Moser shared that a former student discerned with the Marians and is now leading walks along El Camino. There was a suggestion about inviting her to be a PCCW event speaker. End of "year" party scheduled for April 20. Members personally donated \$10 each for a basket they will be donating for the Sip and Saddle Up auction.
- St. Hannah – Anne Trieb - they had a meeting this month and have another planned for March.
- St. Anthony – Janice Goracke - Absent, no update
- Membership – Barb reported for Janice Bosland that one member has submitted a membership contribution.
- Funerals – Kathleen Noonan - Since the last meeting, there were three funerals.
- Deanery / LDCCW - no updates

**VII. Closing Prayer** - The meeting concluded with a closing prayer led by Jean Bouc, Spiritual Chair. She also encouraged us to reflect on the PCCW prayer and read from [40 Days for Life](#). *Meeting concluded at 7:40pm*